No: VKM/IQAC/2018-19/M07

Minutes of the meeting of IQAC, VKM, held on 04.12.2018

A meeting of members of NAAC committee and IQAC was scheduled on 4.12.2018 at 1:00 p.m. in the Principal's office.

Following members were present-

- 1. Prof. Rachna Srivastava, Principal, VKM
- 2. Dr. Indu Upadhyay, Co-ordinator, IQAC
- 3. Dr. Tripti Rani Jaiswal
- 4. Dr. Shanta Chatterjee
- 5. Dr. Bina Singh
- 6. Dr. Anjulata Singh
- 7. Dr. Shashikala
- 8. Dr. Nairanjana Srivastava
- 9. Dr. Supriya Singh

AGENDA

- Forming various committees for the smooth organization of the seminar "Fostering Global Competencies along with Value Education among students: Role of HEIs" sponsored by NAAC to be held in the month of January 2019.
- Appointing various committee members for the smooth organization of the seminar.

The meeting was Chaired by Principal, VKM.

Following points were discussed -

- 1. The committees for the upcoming seminars was decided.
- 2. Committee members were appointed for different committees.

Dr. Indu Upadhyay Coordinator, IQAC Prof. Rachna Srivastava

Principali Vasant Kanya Mahavidyalaya Kamachha, Varanasi

ACTION TAKEN REPORT

To implement the decisions of the IQAC meeting with Faculty Members held on 04.12.2018 the following actions were taken:

- 1. In all total 27 different committees were formed for the smooth organization of the seminar.
- 2. Committee members were appointed for different committees. The list of different committees was prepared and the same was circulated among the members for information and necessary action.

"TWO DAY NATIONAL SEMINAR ON Fostering Global Competencies along with Value system among Students: Role of HEIs." 24-25 January, 2019 DUTY LIST						
1.	O Committee Name Treasurer	Members	Signature			
	rreasuler	Dr. Kumud Ranjan	12-125			
	the state of the s	Dr. Annapurna	Julius de la			
		Mr. Mahesh Nath Mehrotra	Mol			
2.	Reception Committee		1.4			
	Inaugural Session	Dr. Tripti Rani Jalswal	Mariral			
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		Dr. Sangita Deodiya	1.0m-			
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	Valedictory Session	Dr. Nandini Verma	Sunt !			
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	AND THE RESERVE OF	Dr. Madhuri Agerwal	ny			
	- C2 3/4	Dr. Mamta Mishra	mynishan			
3.	Welcome	Dr. Rachna Srivastava Principal	111000			
i hans	X 774	Dr. Rachna Srivastava, Principal				
4.	Session Co-ordinator		· Pisa-			
	Inaugural Session	Dr. Anshu Shukla	18			
	Valedictory Session	Dr. Garima Upadhyaya	1			
	First Session					
	Second Session Third Session	Charles and the second	and IV			
	Fourth Session	Commence to the commence				
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5.	Theme Presentation	Dr. Supriya Singh	1001			
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	Valedictory Report Reading	Dr. Kumud Ranjan	L-MB-			
		Dr. Kalpana Anand	1 2			
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6.	Maintenance of Seminar Hall	Dr. Madhuri Agarwal	wx			
	Hall Hall	Smt. Anjana Chatterjee	1.			
		Dr. Shashiƙala	624			
		Dr. Ashish Kumar Sonker	Asher			
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13.	Refreshment Committee	Dr. Nandini Verma	
		Dr. Mamta Mishra	IM
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		Dr. Nairanjana Srivastava Dr. Arti Kumari	038: V
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4.	Press Committee	a D. Co	PC
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	Inaugural Session		.0 .
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		> Dr. Deepmala Srivastava	DOW
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		Dr. Ashish Kr. Sonker	200
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		Sri Kapildev Yadav	EO
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Ce	ertificate Writing	Dr. Ram Prasad Sonkar R longiful	
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	7.3-1	Smt. Sakshi Gupta Shure	
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17.	Souvenir Printing	Dr. Renu Srivastava	Kenns
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		Dr. Indu Upadhyay	Moeden
		Dr. Supriya Singh	V.EA.
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		Smt. Bharati Chattopadhyay	Mareli.
		Sri Kapil Dev Yadav	- But
		A STATE OF THE STA	194
18.	Invitation for Inaugural and	Dr. Kumud Ranjan	Ko.
	Valedictory Session	Dr. Tripti Rani Jaiswal	Organi Mou
		Dr. Shanta Chattejee	0
		Dr. Bina Singh	
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		Dr. Purnima	25
		Ms. Varsha Yadav	Vanto
19.	Kulgeet	Dr. Swarvandana Sharma	Ja
		Dr. Seema Verma	Sand 1
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20.	Names of Guests on Dias	Sri Kapil Dev Yadav	End X
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		Sri Vishal Prajapati —	V.X.V
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21.	Folder preparation for	Dr. Annapurna	
	Guests	Smt. Mamta Patel Page	
		Smt. Sakshi Gupta Sakshi Gupta	· In lax
		Ms. Varsha Yadav — — — — — — — — — — — — — — — — — — —	- Name
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		Ms. Suman Kannaujiya	Suman
22.	Mike and Sound	Sri Soumya Kanti Mookherjee	ali
-4.	Arrangements	Sri Chandra Kanta Chatterjee	Colisting
	(Internal Mikes)	Sri Kalika Prasad Bharti	
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23.	Receiving, Accommodation	Dr. Akhilesh Kr. Rai	- July
	& Transportation of guests	Dr. Vijay Kumar	Kimara
		Dr. Shashikesh Kr. Gond	E-124.
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		Sri Sanjay Kumar	- 51 Km
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24.	Discipline in Hall	Dr. Shanta Chatterjee	- Ariads
		Dr. Asha Yadav	170
		Dr. Meenu Pathak	Same
		Dr. Suman Singh Dr. Suman Singh	()
		Dr. Poonam Pandey	A
25.	Discipline outside Hall	Sri Sanjay Kumar	Skie
		Sri Shiv Kumar	गित उम्म की
26.	Duty on the Gate	Sri Nand Lal	7200
		Sri Kalika Prasad Bharti	
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27.	Vote of Thanks	• Dr	1 months
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Dr. Indu Upadhyay Coordinator, IQAC Robin Prof. Rachna Srivastava

Principall
Vasant Kanya Mahavidyalaya
Kamachha, Varanasi